



Please Return to:- Personnel Manager,
Clarke Group, Power House, Senator Point,
South Boundary Road, Knowsley Industrial Park,
Liverpool L33 7RR

EMPLOYMENT APPLICATION FORM

Please complete every box of this application in black or blue pen. Failure to sign and date the form (Section 12) will invalidate the application.

1 Application for the position of

Division: Clarke Energy Clarke Telecom

Please tick appropriate box

2 **Personal Details**

Full Name

Address

Post Code Home Tel Mobile Tel

E-mail Address

3 **Present Employment**

Name of Current Employer

Address

Post Code Tel No

Present Job Title

Date Appointed

Current Salary

Other Benefits

Driving Details

8

Do you hold a current driving licence? Yes No

If YES, please give details of the licence held. Provisional Full Other

Any endorsements / penalty points

Referees *(Name, address and telephone number of two referees. One must be your current employer, or your last if you are presently unemployed)*

9

(a) Name

Address

Post Code Tel No.

(b) Name

Address

Post Code Tel No.

10

An approach may be made to your present or last employer prior to an interview for a confidential report unless you state otherwise here:-

11

How did you hear about this opportunity?

12

DECLARATION

I declare that the information given on this form is to the best of my knowledge correct. I understand that giving false information will make my application unacceptable and, if appointed may lead to my dismissal.

Signed Date

EQUAL OPPORTUNITIES MONITORING

The Clarke Group operates a policy of equal opportunity and wishes to ensure that all applicants are considered on merit. To ensure discriminatory practice does not take place, we would be grateful if you could complete this form. Your answers will be treated in confidence, and this form is held in the Personnel Department.

1

Full Name

Post Applied For

Date of Birth

We particularly welcome applications from people with disabilities, people from ethnic minority groups and people from other under-represented groups.

2

Ethnic Origin (please tick)

White

Indian

Black African

Pakistani

Black Caribbean

Bangladeshi

Black Other

Other

Chinese

3

Disability

(These questions are asked in accordance with the Disability Discrimination Act (1995). The information you provide will help us to help you through the application/interview stage)

i) Do you consider yourself to have a disability? (please tick) Yes No

ii) Would the provision of any aids or adaptations assist you in carrying out the duties of this post? (please specify)

iii) Is there anything we need to know about your disability in order that you can have a fair interview? (e.g. do you need a sign language interpreter, an accessible interview room, please state)

4

Gender (please tick)

Female

Male